

DPW Board Meeting
June 5, 2025
8:30 AM

**EMMET COUNTY
DEPARTMENT OF PUBLIC WORKS
BOARD OF DIRECTORS MEETING
June 5th, 2025
Meeting held at 8:30 a.m.
Emmet County Drop-Off Center
7363 Pleasantview Rd. Harbor Springs, MI.**

Members Present: D. Keiser, Chairperson, B. Dohm Vice Chairperson; D. Fuller; Secretary, D. Mapes, J. Kargol, B. Gutowski, A. Bawkey,

Members Absent:

Members of Public:

Staff Members: J. Steffel; A. McMurry; M. Keiser; N. Gibbons; L. Walker

Call to Order

D. Keiser called the meeting to order at 9:30 a.m.

Public Comments

None.

Minutes

The minutes of the May 1, 2025 DPW meeting were reviewed. B. Gutowski motioned to approve the March 2025 minutes; A. Bawkey supported. All present voted in Favor.

Financials

The April financial report was reviewed by J. Steffel. D. Mapes motioned to approve the April financials; B. Dohm supported. All present voted in favor.

Aged Accounts

J. Steffel reviewed aged accounts for May, letters have been sent to customers who are behind, otherwise caught up.

Operations Update (Old Business)

Personnel: M. Kilmer is back from maternity leave. N. Behling will be back at the end of June from maternity leave. Natalie Gibbons is our summer intern, she just graduated from UofM with a Bachelors in Environmental Sciences. Theodore Marshall, seasonal transfer station attendant started June 2nd. Grady is out for 12 weeks, should be back by the end of July.

Part 115: Last MMPC meeting was held June 2nd, worked through practice goals.

Compactor Decommission: D. Anolik will be the GM for the project.

Loader Repairs: Line was broken and leaked fuel. Estimated to be a \$60K repair. Repair will be completed by AIS and done on sight.

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Other Business (New Business)

Skid Steer Bid: Ginop Sales (Kubota) bid at \$54,148 and Hudson at \$57,995 (John Deere), specs based on Kubota or equivalent. Operating weight from the John Deere didn't meet weight spec requirements, and didn't include solid tires. Ginop's will include the solid tires, Ginop is local. A. Bawkey motioned to recommend to the Board of Commissioners that the skid steer bid be awarded to Ginop Sales for \$54,148; Supported by B. Gutowski. All present voted in favor.

Materials Management Grant Agreement: Grant awarded by the Michigan Department of Environment, Great Lakes, and Energy (EGLE). In each of the first three years of the grant program, the amount shall equal the sum of \$77,056.00. This will fund the development and implementation of a comprehensive Materials Management Plan, (MMP) for Emmet County that is required per Part 115, Solid Waste Management, of the Natural Resources and Environmental Protection Act, 1994 PA 451. MMP grants shall be awarded annually. The grant covers administrative costs associated with preparing, implementing, and maintaining the MMP, including public participation, recycling education, data collection, and facility evaluations. D. Fuller motioned to recommend to the Board of Commissioners that the MMP Grant be approved for \$77,056; Supported by A. Bawkey. All present voted in favor.

EGLE Scrap Tire: \$12,000 grant to collect scrap tires. Tires will be collected for \$1/per tire instead of \$4 for the duration of the grant. Still waiting on the grant agreement from EGLE, it will most likely be August before we can begin collecting grant tires.

Springvale Township Drop-Site: Twp. Supervisor called and mentioned their parking lot is taking a beating from traffic of residents using the drop site. J. Steffel said he's going to get quotes for parking lot repairs. He asked that we pitch in on the repairs. J. Steffel is going to keep the Board in the loop, we will go take photos of the parking lot damage in front of the bins.

2024 Compost Numbers: L. Walker gave a presentation on compost operations. In 2024 we hit 4.7 million pounds of food scraps collected. This is our 9th year of the program. Each year we average around 500,000 pounds collected. We have approximately 40 businesses that participate in this program. At the end of the year we share a one-pager with each business to share what they've collected, and our program totals, so the businesses can share that information with their customers.

July 3rd DPW Board Meeting: Meeting date changed to July 10th at 8:30 AM.

Public Comment

None.

Round Table Discussion

Discussion about storm debris drop off locations.

Meeting Adjourned: 9:30AM

Next Meeting: Thursday, July 10th at 8:30 AM, at the Emmet County Drop Off Center, 7363 Pleasantview Road, Harbor Springs.

A handwritten signature in black ink that reads "Douglas Fuller". The signature is written in a cursive, flowing style.